



WEST OXFORDSHIRE
DISTRICT COUNCIL

Delegated Decision Notice (DDN)

This form is used to record any delegated decision which has been taken by officers under delegated authority.

Decision title	Officer delegated decision to consider consultation feedback on the variations to the parking order and decide whether to make the variation to the Order in whole or in part or abandon the proposal.
Decision date	7 August 2026
Decision maker	Executive Director of Corporate Services in conjunction with the Executive Member for Environment.
Source of delegation (resolution or Constitution – please reference)	Executive meeting 11th March 2026 Item 477 Kilkenny Car Park Recommendation 2 The Executive resolved to: Add the Kilkenny Car Park to the West Oxfordshire District Council (Off-Street Parking Places) Order ('the Parking Order') to enable the Council to regulate and manage its use. The proposal is to have a 6-hour maximum stay in any 12-hour period. To delegate authority to the Executive Director for Corporate Services in consultation with the Executive Member for Environment to consider consultation feedback received in respect of the proposed amendments to the Parking Order and decide whether to make the variation to the Parking Order in whole or in part or to abandon the proposal.
Decision taken	The Kilkenny car park is not currently included in the Parking Order and therefore there is no restrictions in place which the Council can enforce. In imposing restrictions the council has considered how the car park can most effectively be used to benefit the majority of users. It also considers the impacts the use of the car park may have on neighbouring residents or businesses. Comments from the consultation support better management of the car park. Comments suggesting additional facilities be introduced so that overnight stays could be embraced, were considered. This has recently been considered elsewhere but the cost to provide and service these facilities, along with increased management meant a significant financial loss would be incurred. There were also concerns raised regarding potential antisocial behaviour from noise and a fire risk from BBQs. There have also previously been complaints from some residents regarding overnight camping. In other car parks where camping is already prohibited it has not resulted in any reported camping on the roadside.



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	On balance, adding the car park to the Parking Order with a maximum stay of 6 hours in any 12 hour period and no overnight camping will enable the Council to better manage the site and mitigate any negative impacts on neighbours. The decision is therefore the Council will proceed with the changes. The introduction of these restrictions will be monitored and can be reviewed if it is considered they need to be amended.
	1. The Kilkenney Car Park is a Council owned car park, and it had been suggested that this should now be brought in line with the management of other Council owned car parks by adding it to the Parking Order. 2. This action was in response to issues with the use of the car park in 2025 with which residents had been unhappy.
Alternative options considered	The alternative options detailed in the report were that the Council could have chosen not to include the car park in the Parking Order and continue to have little or no regulations at the site and rely on ownership rights.
Key or non-key?	Non-key
Subject to urgency rules?	No
Affected wards	Brize Norton and Carterton
Details of consultation undertaken	There are several statutory consultees for a change to parking orders and public consultation. Public notices were placed in the press, (Witney Gazette 15 July) online, at public facing WODC offices and in the affected car park on 15 July 2026. The consultation period closed 5 August 2026.
Lead officer	Maria Wheatley
List of documents considered	Exec Report Kilkenney car park 26 PDF 70 KB A Kilkenney Car Park Map PDF 685 KB BE & RIA Form Exec 11 Mar 26 Kilkenney Car Park PDF 526 KB C CIAT PDF 91KB Webcast for 477 Agenda and Minutes Executive – Wednesday 11 March 2026 2.00pm 477 Kilkenney Car Park Background to item 477 Decision for item 477 WODC Minutes of the meeting of the Executive Wednesday 11 March 2026 Point 477 – Kilkenney Car Park